



Victoria Baptist Bible College

1430 Western Highway
Rockbank, Victoria, 3335
AUSTRALIA

Subject: Enrolment Instructions



Dear Prospective Student,

We have listed the instructions with boxes to help you complete everything necessary for enrolment. Tick the boxes when you have completed that step.

- Fill in each item completely and frankly. These forms give us information we need to enrol you into a program at VBBC. This information will help us to help you when you need help.
- Complete the top of the reference forms and distribute them to three people whom you list on your enrolment form as personal references. One person should be your pastor, and the other two should be members of your church. Include a stamped envelop for them to send the form to the college. If you are only taking a selected subject and not intending to enrol in a course of study, please give one reference form to your pastor.
 - Give a reference form to your pastor.
 - Give two forms to the other references.
- Give the church authorisation form to your pastor. You cannot be enrolled without this form.
- Remember to sign your name.
- Remember to include the enrolment deposit of \$20.00. This deposit will be credited toward the tuition.

If you need to make regular payments, a bookkeeping fee of \$10.00 is charged per subject.

If you are in the Diploma in Biblical Church Ministries course, you are not considered enrolled until you have paid all your fees for the subjects in which you are enrolled or have made arrangements for payment. When an enrolled student notifies the college that they want to commence a subject, a non-refundable deposit of \$20.00 must be included with the notification.

When you have finished everything, please send the forms to VBBC at the above address.

Thank you,

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